

**‘SKYLITE INVESTMENTS 59’ CK 2011/078987/23  
t/a EVENT DIRECT**

## **TERMS AND CONDITIONS**

Event Direct is a website providing public access to a directory of subscribed businesses via the Internet. Members and clients using our services are subject to compliance with the terms and conditions set forth below and at [www.eventdirect.co.za/terms.htm](http://www.eventdirect.co.za/terms.htm) (receipt of a completed booking form by Event Direct shall constitute constructive knowledge and acceptance of the terms and conditions contained therein which terms may, at Event Direct’s discretion, vary from time to time).

### Monthly Subscription Advertisements:

- Once a member’s booking form has been completed and payment has been made, the subscription will commence on the 1<sup>st</sup> day of the paid month.
- Should the subscription be paid for prior to the 7<sup>th</sup> day of the month, it will appear immediately and be charged for, for that month.
- Should the subscription be paid for after the 8<sup>th</sup> day of the month, it will then appear, and only be charged for from the 1<sup>st</sup> day of the following month.\
- Monthly subscriptions need to run for a minimum period of 3 months, and may only change to commission if required after an annual period.

### Annual Pre-Paid Advertisements:

- Once a member’s booking form has been completed and full payment has been made, the annual subscription will commence on the 1<sup>st</sup> day of the following month.
- Should the subscription be paid for prior to the 7<sup>th</sup> day of the month, it will appear immediately and be charged for, for that month.
- Should the subscription be paid for after the 8<sup>th</sup> day of the month, it will then appear, and only be charged for from the 1<sup>st</sup> day of the following month.\

### Commission Structure:

- Once a member’s booking form has been completed and registration payment has been made, the annual subscription will commence immediately.
- R200 registration fee is due annually. Changes to listing options can be made annually with the renewed registration.

### Banner Adverts:

- Banner adverts booked and paid for before the 7<sup>th</sup> day of the month, will still appear for that month and be charged for.
- Banner adverts booked and paid for after the 8<sup>th</sup> day of the month will only appear from the 1<sup>st</sup> day of the following month and be charged for from that month.
- Banner adverts made up or received by the 25<sup>th</sup> of the month will appear on the website from the first day of the next calendar month.
- Banner adverts have a minimum advertising period of 3 months at a time.

### **Commission Structure**

Members of Event Direct are subject to a R200 registration fee that is renewable annually; and where applicable this will only be charged pro-rata. It is then agreed that Event Direct shall receive a 20% commission from any business generated for that member through the Event Direct website. At the member's discretion this 20% can be added to the invoice amount payable by the client. Member's may elect to pay a monthly subscription of R200 instead of the 20% commission payable, but may only change to this structure at the end of the annual subscription period if all parties are in agreement.

### **Cancellations**

Should you decide to terminate your subscription, Event Direct requires that you submit written notice thereof 30 days prior to cancellation (or subscription year end). Cancellations must be faxed to 086 602 7581 or emailed to [info@eventdirect.co.za](mailto:info@eventdirect.co.za). All debit orders will run until cancelled by client.

### **Change of Banking Details**

Subscribers are obligated to inform Event Direct in writing of any changes in banking details. These must be sent via fax to 086 602 7581 or emailed to [info@eventdirect.co.za](mailto:info@eventdirect.co.za) on a company letterhead.

### **Notification**

If you have not received confirmation of your cancellation or change of banking detail request within 2 working days of sending, either via fax or email; then you should assume that Event Direct has not received the document. In such an event, please contact us again via email or telephone. Cancellation of a subscription does not release the account holder from payment of any and all amounts due to Event Direct at the time of cancellation. Subscriptions paid in advance are not refundable. Prices are subject to change with 30 days notice.

### **Overdue Accounts**

Event Direct reserves the right to remove advertising and public access thereto for overdue accounts, while the subscriber shall continue to be liable for the service until the conditions of notice of cancellation are fulfilled. The terms and conditions above may change periodically.

**Warranties**

Whilst every effort is made to ensure continuous site functionality and the accuracy of all data, Event Direct cannot warrant such or make any warranties of any kind. This includes, but is not limited to, the Event Direct website or any sites linked to it. Returned Debit Orders will be subject to a R50 handling fee. Event Direct will not refund any client if they are in breach of these Terms and Conditions.